

Data Protection Declaration of the Medical University of Graz for the Handling of Applicant Data

1. Principle

The Medical University of Graz, which is obligated to the data collection, processing and use, must consider all legal regulations to ensure applicant data protection, in particular the Austrian Data Protection Law and the EU General Data Protection Regulation (EU-GDPR).

2. Data Use

The responsible Medical University of Graz collects, processes and stores your personal data provided (such as e.g. name, address, birth date, curriculum vitae) for the purpose of the processing of your application in the application process. Without this data, the application cannot be processed or rather the application process cannot be concluded.

The data becomes accessible to the responsible employee of the personnel department and the responsible employee or rather the responsible supervisor of the specialist department, the responsible works council as well as the working group for equal treatment issues (AKGL) for every position, for which the person making the declaration applied to.

The applicant may withdraw his/her application at any time. In this case the data will be deleted in consideration of the legal requirements. The applicant may request the modification or the deletion of his/her data, saved by us, at any time and may revoke his/her given approval without giving reasons. In this case the application cannot be taken into further consideration and is leading to a withdrawal of the applicant in an ongoing application process.

The given personal data is saved for 1 year at the end of the application process and subsequently deleted.

3. Data Backup

The Medical University of Graz ensures data backup for the data provided. This concerns protection against manipulation, loss or destruction and against access by unauthorized third parties.

4. Acquisition of Data

If an applicant is considered positively, his/her data and therefore his/her personal data will be taken into our staff archive and used for the drafting of an employment contract basis.

5. Information

If you have any questions about data protection of the Medical University of Graz, please contact the data protection officer via the email address datenschutz@medunigraz.at.

If you believe that the processing of your data is violating the data protection law or your data protection entitlements are violated otherwise, you can complain to the data protection authority.